**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**September 19, 2022**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

Called to Order: By Matthew Linn at 5:30pm

Invocation and Pledge of Allegiance: Led by Matthew Linn

Roll Call: George Sewell, David Hoey, Don Pledger, Bridgette Salsberry, Tray Murray, Matthew Linn and Kristie Copeland were present. Carolyn Carter was excused. Mary Brocato was absent. Bienville, Natchitoches and Governor Appointee #2 have no board representative at this time. A quorum of 7 out of 9 board members confirmed by Kristie Copeland, Board Secretary. Doug Efferson, Executive Director was present.

Approval of Agenda: Moved by David Hoey to accept the agenda as presented, seconded by Tray Murray, and unanimously approved.

Approval of the Minutes for July 18, 2022 and August 15, 2022: Moved by Bridgette Salsberry to accept the minutes as presented, seconded by Tray Murray, and unanimously approved.

Guest and Public Comments: Rhonda Watts with Louisiana Association on Compulsive Gambling (LACG) was welcomed.

Executive Limitations: Doug Efferson gave a summary of his written report on Financial Conditions & Activities, Communication and Support to the Board, Ends Focus of Grants and Contracts, Strategic Plan Indicators Update and Financial Conditions and Limitations – Legislative Update. Of note was the CARF survey resulting in a three-year accreditation, the high customer satisfaction on the Shreveport Behavioral Health Clinic C’est Bon Survey and the positive LaPAS metrics on the FYE Strategic Plan Indicators Update. George Sewell moved to accept the report, seconded by David Hoey, and unanimously approved without any policy changes.

Board Business: Matthew Linn led a review of the Delegation to the Executive Director, Chairperson’s Role and Accountability of the ED policies. George Sewell motioned to accept the policies without changes, seconded by Don Pledger, and unanimously approved. Doug Efferson presented the Non-Appropriated Fund request from the Senior Leadership Team requesting a Job Appointment position for a Professional Counselor 4 or Social Worker 4 for our Minden Behavioral Health Clinic. Matthew Linn let a review of other potential uses of the funds. Doug Efferson reported that, after Matthew Linn asked about the status of cast iron piping in the Shreveport Behavioral Health Clinic last month, a licensed plumber had been brought in to confirm the piping was in good shape and not in need of replacement. George Sewell moved to approve the Non-Appropriated Fund request, seconded by Bridgette Salsberry, and unanimously approved. Matthew Linn asked for a final head count of Board members able to attend the October 22nd Board Training to assure a quorum would be present. Six Board Members confirmed they could attend. Matthew Linn led a brief discussion of his request for a list of all state-mandates for crisis response that may be the responsibility of the NWLHSD. Doug Efferson reported he had compiled the information and provided Matthew Linn with the requested summary stating that the District was in compliance with all mandates. The July Board Compliance Monitoring Summary Report was reviewed and accepted. The September Board Compliance Monitoring Tool was completed and given to Doug Efferson for summary. The Board unanimously approved moving the October Board meeting to Saturday, October 22, 2022 at 9:00am to coincide with the Board training scheduled for that day.

Announcements/Acknowledgements: David Hoey informed the Board he had been recognized as Teacher of the Month and was congratulated on the recognition.

Adjournment: George Sewell moved to adjourn the meeting at 6:12pm, seconded by Kristie Copeland, and unanimously approved.

Minutes Prepared by Kristie Copeland, Board Secretary